



Early Childhood Mental Health Consultant

Job Title: Early Childhood Mental Health Consultant

Salary: Hourly \$16 - \$28, Depending on Experience and Licensure

Hours: Up to 25 hours per week, occasional evenings, weekends and travel.

Reports To: Executive Director

Mission Statement: The mission of Grand Beginnings is to promote a child-centered school readiness system that fosters early learning, facilitates healthy child development, and promotes family success in Grand and Jackson Counties.

Position Summary: Support a system of comprehensive early childhood services by coordinating early childhood professionals, families, and the community across Grand and Jackson Counties to ensure that programs and families have the tools and resources to promote social and emotional competencies, support positive behavioral health, prevent future behavioral challenges, and provide appropriate interventions when needed, with an explicit focus on supporting the positive relationships between family members, early childhood providers, and children. With the support of the Executive Director and other GB staff, the primary focus of this position is on coordinating, implementing, and monitoring maternal, infant, and early childhood mental health services within early care and education programs and with cross-sector community service providers.

Duties:

1. Coordinate and deliver regular site visits to early care and education programs within a relationship-based model to provide consultation on behavioral and social/emotional needs of the program and individual children within the program.
2. Coordinate and deliver regular visits to community service providers to support and integrate early childhood mental health services to provide a comprehensive, cross-sector approach to meeting family needs. This includes attending Family Support Team Meetings as part of Grand Beginnings participation in Collaborative Management Program.
3. Maintain knowledge of early childhood mental health field, best practices, and implementation models to guide agency direction in meeting the social and emotional needs of children and families.
4. Provide information and professional development opportunities to early childhood professionals and families focused behavioral health and social/emotional competencies.
5. Maintain documentation, assessment data, and database as per Early Childhood Mental Health Consultation funding requirements.

6. Assist with receptionist duties such as incoming phone calls, typing labels, mail merges, incoming/outgoing mail, inventory and ordering office supplies, and various other tasks as assigned.
7. Attend needed trainings, conferences or meetings as needed. Overnight travel may be required.
8. Participate as an active member of a fast paced team and evolving organization including the development and implementation of the strategic plan, program evaluation, and ongoing communication to meet program and fundraising objectives.
9. Assume other projects and assignments based on organizational need and individual expertise.

Knowledge, Skills and Abilities

- Proficient in use of Microsoft Office (including Word, Excel, PowerPoint, Outlook and Publisher), Internet, and other basic computer functions.
- Demonstrates skill in written communication including correspondence, reports, etc.
- Demonstrates skill in verbal communication.
- Demonstrates knowledge and experience with coordinating events and logistics.
- Demonstrates knowledge, understanding, and expertise of child development, early childhood mental health, early childhood social/emotional screening and assessment tools, and prevention and intervention techniques.
- Demonstrates knowledge and experience in relationship based professional development, coaching, technical assistance practices, and adult learning methods.
- Demonstrates knowledge and experience working with diverse populations.
- Ability to work independently, manage time, complete assignments, and meet deadlines in a shared office space and out of the office or via tele-commuting.
- Ability to interact, communicate, and develop relationships in a positive, professional, and effective manner with parents, children, early childhood professionals, coworkers, community members, and other diverse stakeholders.
- Ability to adapt and be flexible in a constantly changing environment that adjusts to meet organizational and community need.
- Ability to drive throughout region and state when needed in a reliable personal vehicle (mileage reimbursement available).

Minimum Requirements:

- Bachelor's degree in early childhood, child development, social work, or related field.
- Two to five years of experience working with children and families.
- Demonstrated experience working as a member of a team.
- IECMH endorsement for CO or commitment to obtain such endorsement.
- Valid CO drivers license and vehicle insurance.

Preferred Experience:

- Master's degree in early childhood, child development, social work, psychology, counseling, Marriage and Family Therapy, or related field.
- Licensed Clinical Social Worker, Licensed Professional Counselor, or Licensed Marriage and Family Therapist.
- Two years or more of experience working within early childhood mental health programs.
- Experience providing clinical interventions to children and families.

- Trained in screening and assessment tools including the DECA, ASQ, ASQ SE, PHQ 9, and other tools as appropriate.
- Spanish language fluency.

Interested candidates should submit cover letter and resume to: katy@grandbeginnings.org