

Board of Director Meeting Agenda Tuesday, January 28, 2014 8:15-10:15AM Granby Library

Mission: Our mission is to promote a child-centered school readiness system that fosters early learning, facilitates healthy child development and promotes family success in Grand County.

In attendance: Taunia, Cara, Michelle Burns, Wendy, Rhonda, Gail, Cathy Raible (Gail replacement), Sheryl, Amy Miller, Michelle Balleck, Katy, Jessica, Gretta

Absent:

Time	Annual Meeting Agenda Item	Discussion
8:15 am	Call to order: announcements Any revisions to the agenda? Business Meeting: • Approval of minutes from 12-3-13 • Update and encourage to attend Colorado Children's Campaign Early Childhood Advocacy Day "Speak Up for Kids" on Capitol Hill Thursday, March 13 from 8-3pm Update and encourage to attend RMECC (Rocky Mountain Early Childhood Conference) March 14-15, 2014 at the Colorado Convention Center, Denver http://www.ecconference.com/ Let Jess know by close of business 1/29 if you plan to attend Speak up for kids and RMECC on Friday so that she can submit a hotel scholarship to CO Children's Campaign. Please register yourself for the events and submit a PD scholarship application to GB.	Introductions Cara moves to approve the mins, Rhonda first, Taunia second, all in favor. 1/29 Contact Jess if you want to attend Speak Up for kids. See agenda item for more info.
8:30 am	Update with Jess on:	EC Professional Recognition Event-BOD willing to pass around trays of appetizers, sign-up sheet will be passed around at April Meeting. Provider slide show playing in background, thank providers in middle of night. Needed-microphone, lottery tickets for providers New update with revised budget attached.
8:45 am	Board Terms and Nominations- official nominations and board approval of board members (see board member terms attached) Basically, Wendy and Rhonda are up for re-election to the board for	Kathy and Amy thinking of joining the BOD in upcoming months. Nominations for Wendy and Rhonda for re-election,



another 2 year term and Michelle Burns is up for re-election for another 1 Taunia nominated, Gail seconded, all in favor. year term as treasurer. Gail will be resigning as of 2/25/14 and we are Michelle re-lection for Treasure, Wendy nominated for looking for a secretary. Anyone who is interested in joining the board will be nominated and are one year term, Cara second, all in favor. eligible for a 2 year board term – possibilities include Amy Miller and Michelle Balleck Cara nominated Michelle Balleck to join the BOD, Michelle second, all in favor. Taunia nominated Rhonda as secretary, Wendy second, all in favor. Cara adds a sentence to change the job of secretary to add oversight to the position that all duties in the description are followed through by Grand Beginnings staff, Wendy second, all in favor. 8:50 am Continued conversation about gaps, barriers and opportunities to strengthening Infant/Toddler capacity building comprehensive EC services in Grand County including: Cara updated EHCP expanding lunch room for toddlers Infant and Toddler quality and capacity up to 5-10 slots. Overall program quality including Qualistar rating updates Learning Hands Center closed November 2013. Left over Business Engagement update 28 children displaced in the county. Parent Engagement -\$28,000 QI funds for LH possibly go towards ECHP to - PIWI classes being offered (see flyer for more info) expand CCAP slots for Infants/Toddlers. SLS meeting - Opportunities to introduce the Early Learning Development Thursday to make sure this will go through. Guidelines to parents and providers (\$2500 for GB prior to 6/30/14 Taunia added that GC needs to support FCCH opening from CDHS) using the materials being created now by CDHS. licensed care in GC. Strategies = radio, embedding into PIWI, Spanish PPA, lunch and GB will have advertisement in Sky Hi Newspaper for learns, newspaper, Facebook, ??? "Becoming Licensed Pizza Party." Coordinating with Sharon Kelly, Jessica, Mary Murphy, possibly Taunia? **Business Engagement** Follow up from meeting three weeks ago. How does GB pull broader community wide into this? Is GC ready for an EPIC chapter? What does EPIC want for the



community businesses? SLS will send email with attachments as follow up of ideas brainstormed. Specific and measurable goals, funding, outreach educationally based towards corporate and small business. Move towards 2014 but nothing is concrete yet. EGSD 4th graders- 77% of FVE proficient of reading, 22% proficient for GES. Jane Harmon understands and is on board and is now hooked to help EC in the GES school. Michelle making connections about how GB can help, possible reasons, FVE parental involvement is higher. Cara brought up idea of spinning GT/Higher functioning needing funding as much as lower socio-economic. GB targeted 0-8 yrs, Continued conversation for next agenda. Taunia-Bringing in community- GB make connections to professionals and business community. Make Granby EPIC community to bring up to speed, impacts community this a responsibility of the community as well. Networking among community members as mentors. EPIC host lunch and learn series? Taunia suggested a sub-committee for GT. 1291 Qualistar Ratings update w/Sheryl. All centers but one in GC will go through rating by June 2014. GB supporting by hosting mtgs, providing coaches to centers and FCCH and funding for needed materials and supplies. **GB Marketing Plan** New website to soft launch 2/5/14 with public usage. Quick 9:10 am With THANK YOU – Wendy, Cara and Gail for the Tree which brought in \$362 preview with Katy. Katy AND Gretta for the Kids Club at Ace



	Please visit the new GB website demo site at www.grandchildhood.org	Oral Health message promotion, GB new water bottles to pass
	to see our progress. When the website is ready to launch we will	out for marketing and message purposes.
	transfer it over to grandbeginnings.org so please check there it the demo	
	site is not working. We are trying to launch asap.	Literacy outreach and awareness, coloring contest City Market
	Coloring contest with City Market sponsor	will host GB coloring contest. More details to follow.
	Health and wellness ad on 1/31/14	
9:25 am	Executive Session for voting BOD and Sheryl:	Statement of Financial Position and Activities from 7/1/13
	 Review and approval of financial reports from 7/1/13-12/31/3 	through 12/31/3 Approved – Gail first, Gretta second all in favor
	Review and approval of the 2014 budget revision	
	including potential changes to Council funding from CDHS as of 7/1/15 and	FY13 IRS 990 Approved – Taunia first, Cara second, all in favor
	the opportunity to join as a member of ECCLA the new non-profit; fee for	
	RRRNE = \$2K so GB = \$1K annually (see benefits attached)	FY14 revised budget Approved – Gretta first, Michelle second, all
	Review and approve the FY13 IRS 990 completed by Cindy Sterling and due	in favor
	2/15/14	
		Motion made to move \$35K from checking account to money
		market account and from temp restricted account into BOD
		operating reserves both on the S of Financial Position.
		Approved- Gail first, Cara second, all in favor
		Cara announced Sheryl Shushan's resignation as the executive
		director of GB, effective 2/7/14. A search to hire a new ED will
		commence immediately. Cara will send an announcement email
		to Sheryl that will be forwarded out to community members. A
		party will be held over happy hour on 2/6/14 at BH40.
10:13 am	Meeting Evaluation including agenda items for the February 25 meeting	Responses from BOD members included:
		Most Helpful:
		Executive Session
		Updates on Marketing Plan and developing tag lines, staff
		updates Budget and Grants Updates
		Prioritizing our goals
		THORIGING OUI GOULD



		Least Helpful: Sheryl's announcement, mixed emotions Participants indicated between 4-5 on all questions with the exception of, one person indicating 3 for length/flow of agenda and one person indicating 3 for how they would rate their own contribution.
		Topics BOD members would like to see covered in future meetings: How are we going to increase the children's fair attendance? Comments: N/A
10:15 am	Adjourn with the scholarship committee meeting from 10:20-11:30	Adjourned at 10:28

Grand Beginnings Board of Director Meetings scheduled for the fourth Tuesday of each month from 8:15-10:15 AM at the Granby Library. Next meeting is 2/25/14 from 8:15-10:15AM at the Granby Library.

Additional Updates:

- Colorado Children's Campaign will be hosting the Early Childhood Advocacy Day on Capitol Hill on Wednesday, March 13 from 8-3pm
- (Rocky Mountain Early Childhood Conference) March 14-15, 2014 at the Colorado Convention RMECC Center, Denver EC Advocacy Day Thursday, March 13, 2014 at the Capitol. Would you like to share information about your organization with 150 child advocates from across the state? Would your constituents and members be interested in a free, all-day advocacy training at the Capitol to connect with legislators and advocate for Colorado kids? If so, we'd love for you to join us, Children's Hospital Colorado, Clayton Early Learning and Executives Partnering to Invest in Children (EPIC) as a partner for Speak Up for Kids Day on March 13, 2014. As a partner organization, you're asked to share information about Speak Up for Kids Day with your members, constituents and supporters to ensure we reach our goal of 150 attendees for the event. In exchange, your organization will be recognized in dayof event materials and have the opportunity to share collateral materials on a resource table at the event. For more information and to sign on as a partner, contact Jacy Montoya Price at 303-620-4547 or jacy@coloradokids.org.

BOD interested in attending? Possible ideas include attend EC Advocacy Day on Thursday, eat dinner out and spend night in Denver, attend conference Friday, drive home Friday night. http://www.ecconference.com/



- Parents Interacting with Infants (PIWI) will be offered 1/13/14-5/12/14, second Monday of the month 10:30-11:30 at Granby Library Community room.

 Nettie Dugwyler will lead classes, Jamie Birch will provide support. A second on-going PIWI class has been added in Fraser see flyer for more info.
- GB received \$8K request from the Anschutz Family Foundation for child care tuition scholarships for spring 2014 and fall 2014.
- GB submitted year 1 report on Pyramid Plus Approach efforts to Early Childhood Options. Lucinda is in the process of submitting the report on behalf of RRRNE ECC.
- GB was granted two budget revision requests for 2013 and 2014 from The Colorado Trust. 2013 funds were reallocated to HI personnel, additional Cavity Free at Three supplies and technology including an Ipad for Sheryl (which was approved in march 2013), laptop for Katy and 15 Ipad covers to accompany IPads being distributed to EC programs who participate in the ASQ:3 electronic App roll out. 2014 funds were reallocated to HI personnel and contract services to develop an annual report for GB, ECO and possibly RRRNE.
 - GB was also awarded additional funds in December 2013 for marketing in the amount of \$5K to pay for website upgrade, EC directory, chamber subscriptions, GB swag, office signage, and advertising with Fraser Valley Rec.
- Sheryl and Katy went in front of the BOCC on Tuesday, December 17. Discussion included: thank you for the \$55K to support general operating and the \$15K to support quality improvements for 2014, closure of Learning Hands, Early Childhood Directory, new website launch beginning of 2014 and CCCAP task force created to discuss tiered quality reimbursements. Nice opportunity to connect, say thank you, introduce Katy and talk about board concerns about infant toddler capacity.
- During the East Grand School District Board of Education meeting on Tuesday, December 17, 2013, Sheryl Shushan, Executive Director of Grand Beginnings, presented recognition awards to two preschool coordinators who reached classroom fidelity implementation of the Pyramid Plus Approach (PPA). The first honored recipient was Diane Jacobsen who has over 20 years of experience as a preschool teacher, holds a MA in Special Education, and serves as a certified PPA coach. The second honored recipient was Rhonda Hill who has over 8 years of experience as a preschool teacher, holds a MA in Special Education, and serves as the Child Find Coordinator for Grand County. Both Rhonda and Diane serve as lead teachers in school district preschools which serve the majority of children with special needs in the community. They are dedicated to the strategies embedded in the PPA framework and our community Pyramid Leadership Team applauds their efforts to promote positive behavior supports for young children and families within their program and throughout Grand County. Hip-hip-hooray for Diane and Rhonda!



Board of Director Meeting Agenda Tuesday, February 25, 2014 8:15-10:15AM Granby Library

<u>Mission:</u> Our mission is to promote a child-centered school readiness system that fosters early learning, facilitates healthy child development and promotes family success in Grand County.

In attendance:

Absent:

Time	Annual Meeting Agenda Item	Discussion
8:15 am	Call to order: announcements Any revisions to the agenda? Business Meeting: • Approval of minutes from 1-28-14 • Update on Colorado Children's Campaign Early Childhood Advocacy Day "Speak Up for Kids" on Capitol Hill Thursday, March 13 from 8-3pm and RMECC (Rocky Mountain Early Childhood Conference) March 14-15, 2014 at the Colorado Convention Center, Denver http://www.ecconference.com/ Going- Jessica, Katy, Rhonda, Taunia, Wendy • BOD is asked to make individual contributions to GB in preparation for grant writing season of March/April	
8:30 am	Update with Jess on: EC Professional Recognition Event- Friday May 9, 2014 at Mustachio's on the Lake Children's Fair-Friday, April 18, 2014 at Granby Elementary School, Statewide Initiative 5210-Healthy Theme	
8:45 am	Board Terms and Nominations- official nominations and board approval of board members who are interested in joining	
8:50 am	Continued conversation about gaps, barriers and opportunities to strengthening comprehensive EC services in Grand County including: Infant and Toddler quality and capacity Overall program quality including Qualistar rating updates Business Engagement update Parent Engagement	



9:10 am	GB Marketing Plan	
With	Website -Phase 1 work with Firebird Design is complete	
Katy	Phase 2- Discussion about next steps. Grand Beginnings staff ready to move forward with rest of website updates	
	Coloring contest with City Market sponsor	
9:25 am	Executive Session with voting BOD only:	
10:13 am	Meeting Evaluation including agenda items for the March 25 meeting	
10:15 am	Adjourn	

Grand Beginnings Board of Director Meetings scheduled for the fourth Tuesday of each month from 8:15-10:15 AM at the Granby Library. Next meeting is 3/25/14 from 8:15-10:15AM at the Granby Library.

- Colorado Trust 2013 financial report was submitted on 1/31/14
- Verizon account was transition to Sheryl on 2/4/14 so no mobile devices associated with GB currently
- Town of WP and Town of Fraser 2013 final report financials submitted
- Staff work plans created by Jess and Katy and on file for new ED and emailed to Cara



Board of Director Meeting Agenda Tuesday, March 25, 2014 8:15-10:15AM Granby Library

Mission: Our mission is to promote a child-centered school readiness system that fosters early learning, facilitates healthy child development and promotes family success in Grand County.

In attendance: Jessica, Katy, Michelle Burns, Wendy, Michelle Balleck, Gail, Cathy, Cara Absent: Taunia, Gretta, Rhonda

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9:00 am	Continued conversation about gaps, barriers and opportunities to strengthening
	comprehensive EC services in Grand County including:
	Infant and Toddler quality and capacity
	GB holding Pre-Licensing meetings in Kremmling 4/24 and Grand Lake 4/28
	with support of state licensing specialist, FCCH experience Mary Murphy,
	and DSS CCAP support. Marketing in local newspapers, funding through 1291
	QI grant
	Overall program quality including Qualistar rating updates
	Jess held Quality Improvement Meeting with providers and QI coaches
	3/19/14
	Parent Engagement
	Community Outreach Opportunity with Katy
	Fraser Lions Club holding Grand County Nonprofit Flea Market June 14
9:20 am	GB Marketing Plan
With	Website -Phase 2 planning, GB looking for new web designer
Katy	Coloring contest update w/Katy
0.25 am	Executive Session with voting BOD only:
9:25 am	Executive Session with voting BOD only.
10:13 am	Meeting Evaluation including agenda items for the March 25 meeting
10:15 am	Adjourn

Grand Beginnings Board of Director Meetings scheduled for the fourth Tuesday of each month from 8:15-10:15 AM at the Granby Library. Next meeting is 4/22/14 from 8:15-10:15AM at the Granby Library.

- Jessica on Spring Break Vacation 3/28/14-4/6/14. Staying in county, available to come to interviews at GB office.
- Sheryl approved to retroactively pay Jessica's salary increase from February 1, 2014 and hold off employee performance rating until new ED is hired.
- Thank you to Taunia and Michelle for all their help with GB staff payroll. Change GB policies to pay every two weeks?
- Fraser Creative Learning Center (full time w/benefits), Grand Kids (part time, mostly Fridays), Kremmling Preschool (2014-2015 school year) looking to hire new staff ASAP.



Board of Director Meeting Agenda Tuesday, April 22, 2014 8:15-10:15AM Granby Library

Call in option as a last resort: (605) 475-4000 Passcode 912058#

<u>Mission:</u> Our mission is to promote a child-centered school readiness system that fosters early learning, facilitates healthy child development and promotes family success in Grand County.

In attendance: Michlle

Absent:

Time	Annual Meeting Agenda Item	Discussion
8:15 am	Call to order: announcements Any revisions to the agenda? Business Meeting: • Approval of minutes from 2-25-14 and 3-25-14 • 7 th Annual Successful Child Conference 5/17/14 at Beaver Run Resort & Conference Center, Breckenridge, CO. Keynote "The Seeds of Success: The Amazing Brains of Young Bilinguals" English & Spanish by Dr. Linda Espinosa • GB offering Darkness to Light Training for all providers, BOD welcome to attend 5/1/14 5:30-8:00 at Granby Library Community Rooms. Dinner provided. RSVP to Jessica if interested in attending. • GB offering Pyramid Refresher Training 4/26/14 8:00-noon at Granby Library Community Room. Light snack provided. Register at GB website, events calendar. • BOD is asked to make individual contributions to GB in preparation for grant writing season of April	Kathy moved to approve the mins from 2-5-14 and 3-25-14, Taunia second, all in favor. Discussion about lack of organization capacity to complete grant deadlines without current executive director. Need outside help. Kathy made a motion for BOD to contact and negotiate with Sheryl as a grant writer at \$50.00 per hour up to \$1500 for grant deadlines and reports until new ED has position. Michelle Burns second, all in favor.
8:30 am	 Review of Children's Fair from 4/18/14 What worked, challenges, changes/additions for next year? EC Professional Recognition Event- Friday May 9, 2014 at Mustachio's on the Lake. Invitations order placed. Mailed out 3/21/14. BOD sign up to pass out appetizers. Recognize Devon Williams for 20 years of service as Speech therapist. Suggested to give her a gift card to local restaurant. BOD approval for amount? 	Sky Hi News CF article link http://www.skyhidailynews.com/news/11089446- 113/grand-healthy-event-community Children's Fair Review \$5 gift cards for volunteers who helped. Chris Smolleck gift card to REI for \$75.00 extra work hauling tables. Positive feedback from community and vendors for



		location, flow of vendors set up inside gym, weather. 300 participants attended plus over 24 vendors. Cara suggested renting tables from a company that would set up and tear down, add to budget for next year. Taunia suggested pizza for people staying after for tear down. Challenges included: not enough volunteers, if CF continues to grow, need more help with set up and tear down. Helium price increase, \$136 (discounted price \$119). Last year paid \$75. Filled 200 balloons, next year blow up more balloons? Marketing Challenges: Sky Hi Newspaper CF articles not in paper week of fair, free events calendar posting approved but not printed. Raffle-write ages for raffle on sign and bikes, have older kids raffle 6-8 for YMCA or Fraser Rec pass. ECPRE recognition for Devyn Hovanic Recognition award created and purchase \$75 gift card to Tabernash Tavern , Jessica will do Rhonda will provide recognition speech and examples from staff that have worked closely with Devyn
9:00 am	Continued conversation about gaps, barriers and opportunities to strengthening comprehensive EC services in Grand County including: Infant and Toddler quality and capacity Parent Engagement Community Outreach Opportunity with Katy	Discussion about serving capacity of child care in GC is high. Reach out to business community, economic development team, Diane Butler, construction companies (employees with child care needs). Discussion on hold until new ed arrives.



9:20 am	GB Marketing Plan	Pinwheels for Child Abuse Awareness Prevention Month
		article from Sky Hi News
		http://www.skyhidailynews.com/news/11081836-113/grand-
		pinwheels-child-county
		2015 Pinwheels for prevention, contact chambers in all
		towns.
		Dissemination of books from Mountain Family Center as
		partner for book drive.
		Book marks being printed with art contest winner.
		Suggested to partner with Reach Out and Read? WIC? Katy
		contact. Partner with One Book for Colorado for bookmark
		dissemination.
		One Book for Colorado-every 4 year old receives a book
		Libraries and Public Health participating end of month,
		coincide with book drive.
9:25 am	Executive Session with voting BOD only:	Update on new ED hire: Kathy Brendza reviewing Grand
	Interview Updates with Cara	County w/husband. Will give final notice soon. Jodie
		references check came back spotty, most were character
		reviews not professional. Recently accepted position with
		state and no longer interested in position.
10:13 am	Meeting Evaluation including agenda items for the March 25 meeting	Responses from BOD members included:
		Most Helpful:
		Recap of Children's Fair Marketing
		iviai ketilik
		Least Helpful:



		Need/gap conversation covered same ground Participants indicated between 4-5 on all questions.
		Topics BOD members would like to see covered in future meetings:
		Comments: Great job on all your hard work GB staff, thanks for all you do
10:15 am	Adjourn 9:59 am	

Grand Beginnings Board of Director Meetings scheduled for the fourth Tuesday of each month from 8:15-10:15 AM at the Granby Library. Next meeting is 5/27/14 from 8:15-10:15AM at the Granby Library.

- Sheryl approved to retroactively pay Jessica's salary increase from February 1, 2014 and hold off employee performance rating until new ED is hired.
- Grand Kids looking to hire full time person, plus part time sub.
- PIWI extended for full year in both Fraser/Granby. Also, six week class will be offered at Kremmling Summer 2014. Details to follow.
- Thank you BOD members for helping distribute pinwheels in Granby, Michelle and Cathy



Board of Director Meeting Agenda Tuesday, May 25, 2014 8:15-10:15AM **Granby Library**

Call in option as a last resort: (605) 475-4000 Passcode 912058#

Mission: Our mission is to promote a child-centered school readiness system that fosters early learning, facilitates healthy child development and promotes family success in Grand County.

In attendance: Jessica, Michelle, Katy, Cara, Rhonda, Taunia, Cathy, Amy Miller Absent: Wendy, Gretta, Michelle Balleck

Annual Meeting Agenda Item Time

8:15 am

Call to order: announcements Any revisions to the agenda? **Business Meeting:**

- Approval of minutes from 4-22-14
- Approval to add new ED, Maegan Lokteff, to GB accounts, Amex, QuickBooks and Grand Mountain Bank account.
- Sheryl in GB office 6-12-14 from 8:00-4:00 with GB staff to wrap up FY14 reports and grants.
- Per conversation on 5/22/14 w/Sheryl, Ruth, Jessica and Katy, \$25,000 will be moved from GMB Money Market Account to checking to prevent checks written from bouncing.
- Michelle Balleck work schedule changes. Mandatory meetings coincide with GB BOD meetings. Possible schedule change with new ED on board?
 - 7th Annual Successful Child Conference 5/17/14 at Beaver Run Resort & Conference Center, Breckenridge, CO. Update w/Katy
 - IAK (Its About Kids) retreat- June 5 & 6 in Salida, CO. Training, networking with EC leaders and legislators opportunities. GB will be represented by Katy, Michelle Balleck and Jessica.

Discussion

- Cathy moved to approve the minutes from 4-22-14, Taunia seconded, all in favor.
- Successful Child Conference Update w/Katy Conference was very well executed and informative, and take-aways include ideas for communicating better with Latino/Spanish-speaking populations, info on bilingual influence on neural development, and tips for utilizing interpersonal difference to leverage effectiveness for meetings and collaborative projects.
- **Pyramid Community Implementation** GB continues to move forward with implementing Pyramid in programs, including coaching and community supports. Jessica came back with real rural community examples of how to sustain and keep momentum moving forward for Pyramid work.
- Taunia made a motion to approve both Meagan Lokteff and Michelle Burns to GB accounts and to be able to access payroll on GMB to approved payroll electronically, and Maegan to have approval of Amex and QuickBooks and GMB account. Rhonda second, all in favor.
- Summer schedules for GB BOD mtgs. No BOD



		meetings in June or July. GB office staff will meet with willing BOD members and Maegan to welcome and discuss GB needs and plan. Will resume meetings in August. Possible change in day of week and time to accommodate BOD members and new ED.
8:30 am w/Jess	EC Professional Recognition Event was Friday May 9, 2014 at Mustachio's on the Lake. BOD feedback, what went well, challenges, ideas for next year?	 Recognition Event: Feedback from those that attended, positive comments about location, easy flow of evening. Add to 2015: Amy suggested in the past, teacher incentives for providers, \$25.00 was provided for teachers, move to April during month of child, restaurants availability conflicts with mud season. Cathy suggested chocolate fountain to entice movement and avoid groupings to sit still all evening, ease of conversation. Move closer to Fraser.
8:45 am w/Jess	 Family Home Provider Closing- GC in child care crisis Eternal Hills Christian Preschool opening new infant room June 2014! 	 Brandy Merritt, FCCH in HSS, closing June 3, 2014. Affecting 8 families, two infants. New possible licensed care in HSS, looking for new house in HSS, will not be licensed in time before Brandy closes. New FCCH seems serious, bought Brandy's child care toys and supplies, watching two kids already, and has interest from parents at the mill to provide for additional families. Jessica has connected with and connected to Mary Murphy for support as well as Sharon Kelly. EHCP adding walking infant room for 1 year and up in June/July 2014. Looking seriously into adding additional rooms, space available, square footage to be finished off. Rough estimate \$80,000 in funds to



9:00 am	Continued conversation about gaps, barriers and opportunities to strengthening comprehensive EC services in Grand County including: Infant and Toddler quality and capacity Parent Engagement Community Outreach Opportunity with Katy	get up and running two full toddler or preschool rooms. Krissy Morrow motivated and wants to pursue fall 2014 to open by Summer/Fall 2015. Continue conversation once new ED is hired
9:15 am w/Katy	GB Marketing Plan Update EPIC book drive GB art contest winners book mark printed and distributed 5/20/14 Nonprofit Flea Market 6/14/14 Hot Sulphur Days Kids Games-Jess participate as GB representative Granby 4 th of July Parade-GB have entry? Pass out swag, entries must be received by 7/1/14 City Market Community Rewards Program	 EPIC book drive update, 398 books collected during first year. Books to be distributed out with Mountain Family Center families/non-profit flea market/reach out and read. Pairing with book activities and distribution Fourth of July-Distribute magnets, glow necklaces/bracelets for kids(buy in bulk from Amazon or Oriental Trading). Optional water balloons or water guns w/buckets for water. Katy will follow up with available BOD members. Invited to join up with Horizons float. Committing are Jessica, Katy and Rhonda w/families. Nonprofit Flea Market 6/1/14/14 at the Fraser rec center field, distribute books to community members from book drive. Also have bookmarks and magnets available.
		 City Market Community Rewards Program- sign up, might have to renew every year. Katy will add to GB website and FB pages. BOD asked to add GB to their



10:15 am	Adjourn 9:58 am	
		Comments:
		Topics BOD members would like to see covered in future meetings:
		Participants indicated between 4-5 on all questions.
		Least Helpful: Need/gap conversation covered same ground
		Lance Hallafiel
		Most Helpful: Marketing plan and accounting update
10:13 am	Meeting Evaluation including agenda items for the May 27 th meeting	Responses from BOD members included:
		Katy will follow up with Maegan to ask for examples of newsletters, articles written to be share electronically with other BOD members.
	Interview Updates with Cara	academic, experience and strong communication skills were a huge asset to GB organization. Maegan asked for assistance with relocation, to be discussed.
9:35 am	Executive Session with voting BOD only:	Update with Maegan. Interview committee felt
		CM rewards cards and GB will receive a check each year from City Market. Does not affect own fuel or rewards points.

Grand Beginnings Board of Director Meetings scheduled for the fourth Tuesday of each month from 8:15-10:15 AM at the Granby Library. Next meeting in August TBD with schedules of BOD members and new ED hire.

- Sheryl approved to retroactively pay Jessica's salary increase from February 1, 2014 and hold off employee performance rating until new ED is hired.
- Kremmling PIWI Tuesdays, June 3- July 8, 10:00-11:00, registration required for older child care.
- Granby PIWI 2nd Monday of the month 10:30-11:30 at the Granby Library



- Fraser PIWI 4th Monday of the month 10:30-11:30 at the Fraser Library
- Elisa Jenkins, teacher at FVE preschool, attending Pyramid Summer Institute to become certified Pyramid Plus Approach coach
- Positive Solutions for Families in Spanish July 8-August 19 5:30-8:00 at the Granby Episcopal Church
- Jess summer hours at office will be Monday-Thursday 9:00-4:00. On vacation July 25-August 12 in PA. Cara has details.
- GB office closed Memorial Day, 4th of July, Labor Day
- Pyramid Plus Back to Basics conference was held May 15-17 in Denver. GB represented by Jessica, Diane Jacobsen, Christine Fielder, Lorinda Martinez and Shelly Heckerson





Board of Director Meeting Agenda Tuesday, August 26, 2014 8:15-10:15AM Granby Library

Call in option as a last resort: (605) 475-4000 Passcode 912058#

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In attendance:

Absent:

Time	Annual Meeting Agenda Item	Discussion
8:15 am	Call to order: announcements	
	Any revisions to the agenda?	
	Business Meeting:	
	Approval of minutes from 5-25-14	
	Welcome Maegan Lokteff as new executive director!	
	Board Meeting will stay on fourth Tuesday at 8:15	
	Possible dates for Board Retreat October (10/28) or November ?	
8:30 am	Board of County Commissioners Update	
	Concern over limited spaces, especially when recruiting businesses to the	
	area.	
	 Concern over unregulated care and where CCCAP children are going. 	
8:35 am	Business Engagement Update	
	Grand County Economic Development Team	
	• EPIC	
	Kids Count Presentation	
8:50	Funding Opportunities and Updates	
	 Grant submitted to Freeport McRowan for PD and QI for \$8,000. 	
	 Grant submitted to Anschutz for tuition scholarships for \$8,000 	
	Grant submitted to Women's Foundation of Colorado for policy work around	
	CCCAP for \$15,250.	
	Grant submitted to Temple Hoyne Buell for General Operating for \$15,000.	
	BOCC funding request for \$55,000 submitted.	



	 Insight into other funding opportunities including Sprout Foundation,
	Daniel's Fund, and El Pomar.
	Guidance on municipality requests (I.E. Winter Park, Fraser, Granby, Grand
	Lakes)
	Continued conversation about gaps, barriers and opportunities to strengthening comprehensive EC services in Grand County including:
	Infant and Toddler quality and capacity
	Parent Engagement
	Community Outreach Opportunity with Katy
	Early Learning and Development Guidelines campaign
	New QRIS and PD Systems
9:15 am	Meeting Milestones Initiative Update
w/Katy	Race to the Top Funding through ABCD and Rural Health
	Health Integration Position Update
9:25 am	Executive Session with voting BOD only:
	Review and Approve FY 14 End of Year Financials -
	Review and Approve FY 15 Budget
	Review financials to date
	Discuss Policy Revisions
	Filling open BOD position
	Zero to 3 Fellowship Opportunity
10:13 am	Meeting Evaluation including agenda items for the August 26th meeting
10:15 am	Adjourn

Grand Beginnings Board of Director Meetings scheduled for the fourth Tuesday of each month from 8:15-10:15 AM at the Granby Library. Next meeting is 9/23/14 from 8:15-10:15AM at the Granby Library.

- Grand Lake PIWI Thursdays, Oct. 2nd to Nov. 6th 11:00 12:00
- Granby PIWI 2nd Monday of the month 10:30-11:30 at the Granby Library



- Fraser PIWI 4th Monday of the month 10:30-11:30 at the Fraser Library
- Final Reports for the 2013/2014 year have been submitted to Grand Foundation for Winter Park, Summit Foundation, and Temple Hoyne Buell. An interim report was submitted to Anschutz with the new grant application.
- Colorado Trust grant for health integration is ending in December. Colorado Trust has realign priorities. At this point our understanding is that they will not be funding local projects like the health integration project but are instead focused on a more state wide perspective.
- Maegan will be attending the Colorado Non Profit Association Conference October 6th and 7th.
- Katy and Jess attended the National QRIS conference in Denver at the end of July.
- September 15 19 office covereage will be spotty. Katy (and possibly Jess) will attend the Strengthening Families Conference in Keystone on the 15th and 16th. Maegan will attend a convening meeting of Early Childhood Councils, CCR&R's, and Family Resource Centers in Keystone on the 17th and ECCLA on the 18th. Katy may also be attending Public Health in the Rockies on the 17th 19th.





Board of Director Meeting Agenda Tuesday, September 23, 2014 8:15-10:15AM Granby Library

Call in option as a last resort: (605) 475-4000 Passcode 912058#

<u>Mission:</u> Our mission is to promote a child-centered school readiness system that fosters early learning, facilitates healthy child development and promotes family success in Grand County.

In attendance: Absent:

Time	Annual Meeting Agenda Item	Discussion
8:15 am	Call to order: announcements Any revisions to the agenda? Business Meeting: • Approval of minutes from 8-26-14 • Possible dates for Board Retreat in November	
	 Colorado Children's Campaign: Kids Count Presentation 10- 20-14, 11:00-1:00 @ Granby Firehouse. Lunch will be provided. RSVP to Jessica if interested in attending. GB participated at Grand Lake Constitution week non-profit fair 9-20-14. Budget hearing with Grand County Commissioners October 7th at 2:15 	
8:30 am	Discuss Committee Opportunities - Festival of Trees 4:00-8:00 12-5-14, Children's Fair 2015, WOYC and/or Pinwheels, Teacher Appreciation *** Have sign ups available	
8:45am	Business Engagement Update • Grand County Economic Development Advisory Board	
8:50	 Funding Opportunities and Updates GB applied for GL grant \$4500 Submitting Summit Foundation Grant by 10/2 for Kremmling CCR&R services and family engagement 	



	- Engaged to request funding from Carout if working collaboratively
	Encouraged to request funding from Sprout if working collaboratively,
	especially around school readiness activities where a one time investment
	could go a long way to starting a sustainable program (program ideas include
	Ready for Kindergarten, Raising a Reader, and HIPPY)
	Fund Development/Outreach Conversation - What do we want to do in this
	fiscal year?
9:05 am	Continued conversation about gaps, barriers and opportunities to strengthening
	comprehensive EC services in Grand County including:
	Early Learning and Development Guidelines campaign – Website Tour
	New QRIS and PD Systems
	Update on providers/centers and outreach efforts – Jess, Amy Miller
9:25 am	Executive Session with voting BOD only:
	Review financials to date
	Discuss Policy Revisions
	Update on open BOD positions
	Discussion of health benefits – Taunia
	Approval for new computer/tablet
10:13 am	Meeting Evaluation including agenda items for the September 23 rd meeting
	-
10.15	Adiourn
10:15 am	Adjourn
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Grand Beginnings Board of Director Meetings scheduled for the fourth Tuesday of each month from 8:15-10:15 AM at the Granby Library. Next meeting is 10/28/14 from 8:15-10:15AM at the Granby Library.

- Grand Lake PIWI Thursdays, Oct. 2nd to Nov. 6th 11:00 12:00
- Granby PIWI 2nd Monday of the month 10:30-11:30 at the Granby Library
- Fraser PIWI 4th Monday of the month 10:30-11:30 at the Fraser Library
- Maegan will be attending the Colorado Non Profit Association Conference October 6th.



• GB formed new team with GES principal Jane Harmon for School Readiness Committee. Planning and strategies to find and support "unreachable families" in GC and promote early learning and Parents as 1st Teachers before kindergarten.

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Board of Director Meeting Agenda Tuesday, October 28,2014 8:15-10:15AM Granby Library

Call in option as a last resort: (605) 475-4000 Passcode 912058#

<u>Mission:</u> Our mission is to promote a child-centered school readiness system that fosters early learning, facilitates healthy child development and promotes family success in Grand County.

In attendance: Jessica, Amy Miller, Cathy, Maegan, Katy, Jeff Link, Edward Jones Company Staff, Shannon Clark, Taunia, Wendy, Rhonda Absent: Cara McDonald, Gretta,

Time	Annual Meeting Agenda Item	Discussion
8:15 am	Call to order: announcements	SEP Plan-No vesting Schedule
	Any revisions to the agenda?	Simple Plan-Employees can defer income, only elect
	Business Meeting:	to contribute to plan. Employer doesn't have to
	Presentation on Retirement Options from Edward Jones	contribute if employee does not, maximum match at
		3%. Employee can defer up to \$12,000 and still allow
		outside IRA plan. Age 50 or older catch allowed of
		\$2500.
		Hours do not matter each year, \$5,000.
		What is GB liable for, how much can we afford to
		contribute? Maximum is \$4,000 per year that GB
		would have to fund.
		Deduction out of QuickBooks.
		Open enrollment allows changes to contribution
		percent annually.
		Employees can decide one-on-one to contribution
		Pre-tax, deduction from employer as well.
		Tax deferred until 59.5 yrs old.
		If an employee leaves the company they will own th
		money.
		Benefit to local company, low fees, help w/payroll
		questions.
		Taunia recommends we look at Edward Jones at BO
		retreat and we will start plan by January 1, 2015.



8:35 am

- Approval of minutes from 9-23-14
- BOD member updates
- Introductions of new BOD member Jeff Link
- Michelle Burns Resignation
- BOD Recruitment and New Treasurer
- BOD Fall Retreat Details

Agenda Additions:

Festival of Trees

Locations of new marijuana operations, proximity to child care centers and FCCH's.

Shannon suggested calling Town and Bridge to find out if property is considered town or county land.

Taunia motion to approved the minutes from 9/23/14 BOD meeting, Wendy seconded the motion, all in favor.

Welcome Jeff Link, vote in as GB BOD member. Retired nurse and more recently pharmaceutical sales, ED background, father of three grown children, recently moved to GC, interested in EC, business background.

Cathy made a motion to add Jeff Link as a voting BOD member for Grand Beginnings, Wendy seconded and all in favor.

Vote in new member at BOD retreat for new Treasurer. Gretta interested in learning more and willing to do some research.

BOD Retreat:

Ranch Hall at Granby Ranch. Cathy contacted club manager, GB has permission. Tuesday, Dec 2 8:00 amnoon or Wednesday, Dec 3, 12:30-4:30. Rhonda and Wendy look at dates and times, get back to Maegan by end of 10/28/14.



8:55am	Colorado Children's Campaign 10/20/14 Discussion	Colorado Children's Campaign and Kids Count
	If you attended, share something you walked away with	Presentation: Feedback from BOD
	Discussion of GB roles and BOD roles	
9:15	Funding Opportunities and Updates	-Katy wrote and received approval for google ad
	Federal Preschool Expansion Sub Grant	grants, \$10.000 a month for in-kind ad words. Free
	Women's Foundation of Colorado Grant	grant to GB
	Laura Jane Musser Fund Application	
	Brainstorm other funding opportunities	-Federal Preschool Expansion Sub Grant- GB
		submitted with Summit EC Council. If we are
		awarded, will receive funding of \$100,000 over four
		years. Wrote to be flexible, ½ day and full day CPP
		slot, pair with kid with IEP, pay for paraprofessionals
		in the classroom. 12 total private pay slots by end of
		four years. In process or using Teaching Strategies
		Gold could be funded. GC pay ½ time person to pay
		for GB. New prek slots up and running by August.
		-Women's Foundation Grant- \$14,000 in funding for
		work around CCAP. Create guide books w/DSS basic info for across the county.
		into for across the county.
		-CCDBG- Participating for CC subsidy rates is lowest
		it's ever been in 15 years
		it s even been in 13 years
		-Musser Grant- GB applying, rural funding only, serve
		only less than 10,000 population . \$25,000 to
		implement a new program, count's in-kind matching.
		Simple grant app, but GB won't apply this year.
		-School Readiness Ready for school! Passed out
		poster example. Funding possible through grants and
		partnering with local groups such as GES w/EGSD and



		MFC. Locals to train in Washington State in June
		2015. Rhonda interested in becoming trained.
		Possibly funding from Sprout Foundation
		http://www.readyforkindergarten.org/
		<u></u>
		Climax Mine/Mill – connect/contact Martha Schokey
		from WG, husband works at Mill.
		Desirate varies Fundarisis su
		Brainstorming Fundraising:
		CO Trust ends in December 2014, CO Health ends in June 2015.
		Fundraising ideas: Dinner parties, Rotary and Lion's
		Club, PEO secret women's society. Scholarship money
		for women who want to continue education Dee
		Abbott (secretary at GES), DeDi Faye are possible
		contacts?
		contacts.
		Early Learning Guidelines- RFP included Pandora ads
		for new website, crayons will be ordered soon.
9:45 am	Executive Session with voting BOD only:	GB will not do an audit but will have a financial review in
	Review financials to date	2015 for FY13 w/Warren on 11/13/14 at GB office.
	Vote on new BOD member	
	Vote on Time Off Policy	Time off Policy liable to payoff more at termination. GB BOD
		review to vote at 12/2/14 retreat.
		Jeff made a motion to vote on Time Off Policy and group vote
		based on email, Kathy seconded the motion and add flex or
		comp time? Flex time at holiday.
10:13 am	Meeting Evaluation including agenda items for next meeting	Responses from BOD members included:
		Most Helpful:
		Keep focus on all children
		Funding and Kids Count Presentation feedback
		i anamy and kind count i resentation recuback



		Budget discussion and review of Kids Count Presentation Least Helpful: Participants indicated between 4-5 on all questions except one person rated a 2 and three people rated a 3 for own contribution, one person rated a 3 for degree to which I think this meeting contributed toward achieving our purpose Topics BOD members would like to see covered in future meetings: Meeting materials distributed to board members one week prior to meeting Comments:
10:30 am	Adjourn	

Grand Beginnings Board of Director Meetings scheduled for the fourth Tuesday of each month from 8:15-10:15 AM at the Granby Library. There will not be a Grand Beginnings BOD meeting in November or December due to holidays and BOD retreat. BOD retreat 12/2/14 at Granby Ranch Hall 8:30-12:30. Breakfast and lunch will be served.

- Grand Lake PIWI Thursdays, Oct. 2nd to Nov. 6th 11:00 12:00
- Granby PIWI 2nd Monday of the month 10:30-11:30 at the Granby Library
- Fraser PIWI 4th Monday of the month 10:30-11:30 at the Fraser Library
- Thank you Amy Miller for attending the Budget Hearing with Grand County Commissioners on October 7th at 2:15



Board of Director Retreat Agenda Tuesday, December 2, 2014 8:30-12:30 Granby Ranch Hall

Call in option as a last resort: (605) 475-4000 Passcode 912058#

<u>Mission:</u> Our mission is to promote a child-centered school readiness system that fosters early learning, facilitates healthy child development and promotes family success in Grand County.

In attendance: Maegan, Jessica, Cara, Cathy, Jeff, Taunia, Gretta, Shannon, Rhonda, Amy, Wendy, Paula, Katy Absent:

Time	Annual Meeting Agenda Item	Discussion
8:30 am	Breakfast: Reflections on Grand Beginnings Work (PPT), Networking	Introductions of new and old BOD members
		Crayons are here, 10,000 were ordered to distribute
		to businesses around the county to promote Early
		Learning Guidelines and Grand Beginnings, doctors'
		offices, churches, ski resort. Pandora kids radio
		station on XM should play locally as well.
8:45 am	Business Meeting/Executive Session Call to Order	Rhonda, made a motion to induct Reverend Paula as
		a new BOD member, Cathy second, all in favor, non-
	Introductions and motion of new BOD member Pastor Paula	opposed.
	Approval of October Minutes	
	New Treasurer	Cathy made a motion to approve the mins, Wendy
	Vote on GB staff health insurance and retirement options, paid time off policy	seconded the motion, all in favor, non-opposed.
	Review Financial Review and approve	
		Gretta interested in treasurer position, Jeff will co-
		assist in any way needed.
		Taunia moves to elect Gretta Fosha as treasurer and
		Jeff Link as assistant treasurer, Paula seconded, all in
		favor, non-opposed.
		Retirement: Cathy moved to approve the proposed simple
		plan; Wendy seconded.
		PTO: Amy moved Jeff seconded to continue w/ current policy
		til further notice; committee of Paula, Cara and Wendy to
		meet with Maegan to discuss potential PTO plans at earliest
		convenience to review implementation, financial liability,



		Discussion: Want to hear Maegan's plans for management and/or direct concerns with current policy; would like to address accrual caps/payout liability; want to address accrual amounts for >1 year employees Insurance: Taunia: 80% per employee with a cap of up to \$1200 for the group. Paula seconded. Staff to choose plan that best suits their needs.
9:30	Retreat: BOD/Council Roles Activity Board Self-Assessment Discussion Reflect and Brainstorm on Priorities and Strategic Plan	Reflection of Priorities and Strategic Plan: GB been the voice for EC Wendy would like to see annual meeting with Summit, upcoming meeting would be nice GB Staff meeting w/Steamboat CCR&R & EC Council BOD members serve as CCP Advisory Board, EC Council as well as BOD for EC agency Council work plan- told by state what to do, split roles with Summit. Systems building- framework EC council role bottom piece of framework basis of EC GB & Summit plans to take on Jackson with our council CO state funds council work, primarily Maegan and Lucina's roles as ED. \$36,000 for 2015 council work, systems building, Maegan projects she spends 50% of time on systems; not being dependent so we have flexibility in future funding.



		Role of GB as an agency: CCR&R (Child Care Resource and Referral) funding,
		why does Qualistar hold the contract for this?
		Kathryn Harris new CEO of Qualistar, anyone have
		ideas or connections for GB to build this
		relationship?
		CCR&R –Professional Development & Child Care
		Tuition Scholarship, Quality Improment, Resource &
		Referral, data, becoming licensed, expand slots
		Health Systems-Social and Emotional and parent
		outreach, Mental Health support, general childhood
		development, oral health
		What programs responsibilities
		CCTS-GB keep this, fundraising can happen for this,
		GB role to increase capacity focus on FCCH
		Early Head Start in GC, waiting for the right grand
		funds to be released, help with infant/toddler care
		full day
		MH-PD offered to families in the community
		Brand or market what we do for MH, attraction to
		funders for EC prevention of bullying as part of
		Mental Health,
		Promotional piece that describes programs that we
		offer
		Update brochure or send out an annual report
11:30	Committee Work	Children's Fair Committee
	- Children's Fair	BOD agreed to move ahead with STEM (Science,
	- Fund Development	Technology, Engineering and Mathematics) theme. Date TBD, Friday in April at GES.
		Look into entertainment from Steve Spangler, Lakeshore,
		local science teachers, CU or CO School of Mines, Denver
		Science Museum
		http://www.stemedcoalition.org/



		Use vendor for tables & chairs BOD members help recruit volunteers -Wendy interested in hosting Hunk-ta-Bunk-Ta, Katherine Dines, outdoor performance at music at the park this coming summer, partner with Grand Beginnings. \$450 for her to come perform, doesn't limit number of people. http://hunktabunkta.com/wp/ Week of Young Child Committee: Rhonda, Gretta, Amy,
		Pinwheels-Cathy & Jeff, Paula
12:00 pm	Lunch, evaluations, networking	Mind in the Making book study for Next BOD meeting.
		Most Helpful:
		Background of organization
		Open discussion and planning
		Brain storm on priorities
		Materials came out well in advance, interaction with other
		board members
		Explanation of purpose and structure
		Least Helpful:
		Participants indicated between 4-5 on all questions except
		three people rated 3 for own contribution, one person rated a
		3 for degree to which I think this meeting contributed toward
		achieving our purpose
		Topics BOD members would like to see covered in future
		meetings:
		Continue all the great work we are doing,
		Comments:
		thanks for great food and gift

Grand Beginnings Board of Director Meetings scheduled for the fourth Tuesday of each month from 8:15-10:15 AM at the Granby Library.



Next BOD meeting January 20, 2014 due to Katy and Jess at ASQ training in Denver during normal BOD meeting.

- Granby PIWI 2nd Monday of the month 10:30-11:30 at the Granby Library through June 2015
- Fraser PIWI 4th Monday of the month 10:30-11:30 at the Fraser Library through June 2015
- GB offering a training calendar for EC teachers
- Jessica accepted to FLTI (Family Leadership Training Institute) starting January. If BOD members interested in this free opportunity for community members, ask for details. Classes integrate personal and child development, leadership training, civic literacy and civic participation skills.

